



Windsor Forest TR Group

Minutes of Committee Meeting 28 May 2024 by Zoom Conference call

Present:

Mike Heelis (MH) - Membership Secretary

Barry Green (BG) - Social Secretary

Graham Smith (GS) - Member

Apologies

Tim Bartholomew (TCB) – Treasurer (Register contact)

1. Minutes of previous meeting

The minutes of the previous meeting were accepted, signed and posted to website.

2. Actions outstanding from previous minutes

a. Para 3: TCB will send a short email to Mark Bulford containing links to the WFTR website page and committee meeting minutes page. In lieu of reporting quarterly to him. **Complete.**

b. Para 5: GS will undertake to present London Underground at the May meeting and be MC for the evening. **Complete.**

c. Para 6: Mike will contact Jo to clarify who is responsible for accessing the new members filing system MH or TB? **Carry forward.**

d. Para 7:

(1). Call for members to organise one day runs GS.

Remind members to sign up for Xmas lunch GS.

Call for an author for TR Action articles GS.

Reminder of Wales trip in 2025 GS.

Review WFTR website health warning messages and action as necessary. GS.

All Complete.

(2). We need to reinstate the process of registering our events on the TRR website to meet their run insurance rules. MH/GS

GS has been agreed as an editor of the Register website by the Register and BG will do the same. Once complete it will be possible for them to enter WFTR events onto the Register website.

3. WFTR Register Point of Contact Report. Nothing to report.
4. Treasurers Report. An e-mail with a WFTR statement summary was sent out prior to the meeting and all attendee's were happy with the content.
5. Social Secretary Report and Events Programme:
 - a. A file containing an updated list of events was sent out prior to the meeting.
 - b. BG raised the issue of there being two areas for names to be entered on the WFTR event registration site when registering for an event and this can cause confusion and incorrect registration. GS stated that this was due to some members entering only one name, but intending for more attendee's come to the event. Based on this interchange he will modify the website to allow only one area to enter names instead of the current two. GS
 - c. BG mentioned that he is still working on additional activities for the September Wales tour.
 - d. BG has made a 6 minute film clip of the recent Bluebell tour which he will show at club night. BG
 - e. Per para 2d(2) above BG agreed to be the one to post WFTR events onto the Register site to enable insurance cover to be validated for each event entered. BG
6. Membership Secretary report: MH reported that in the last month 7 WFTR members had left the group. No additions have been made.
7. AOB items.
 - a. MH stated he would be unable to attend the next club night. BG offered to have the attendance book collected from him by another member. BG
 - b. GS reiterated his previously stated intent to resign from the committee and managing the WFTR website at the next AGM. He hoped that another member would come forward to take his place.
 - c. GS has the June newsletter 50% drafted and will let other committee members know when complete and ready for distribution. GS
8. Date of next meeting: 25 June at 1600hrs by Zoom.