



Windsor Forest TR Group

Minutes of Committee Meeting 27 August 2024 by Zoom Conference call

Present:

Tim Bartholomew (TCB) – Treasurer (Register contact)
Mike Heelis (MH) - Membership Secretary
Barry Green (BG) - Social Secretary
Graham Smith (GS) - Member

1. Minutes of previous meeting

The minutes of the previous meeting had been signed and posted to website.

2. Actions outstanding from previous minutes:

Para's as follows:

6. Social Secretary Report and Events Program: All events proceeding as planned. Discussion about member participation and the future direction of WFTR. All agreed that members be encouraged to plan events as the Committee is no longer able to provide a full program of events for 2025. **All. Completed & closed.**

7. Great British Car Show. We have finally received some information about the event. Still awaiting final instructions. **TB** to chase. **Completed & closed.**

8. WFTR 2024 Christmas Lunch. We now have just about enough members signed up to attend. Will continue to promote the event at night and in the newsletter. **GS Completed & closed.**

9. Inter-club International Weekend. It was noted that there hasn't been any feedback on the event. Nothing on the TRR website about concours winners or how it went. Suggest asking Laurence and/or Suzanne to give a short presentation on a club night. **MH Completed & closed.**

11. Guidance for Organisers. Some members are better prepared than others on planning and organising events. To help, a set of guidance notes should be published on the WFTR website. **GS In progress.**

Un-minuted. The subject of four questions to ask Group members initiative has been binned based on statement in August newsletter.
Completed & closed.

3. WFTR Register Point of Contact Report. Nothing to report.
4. Treasurers Report. An e-mail with a WFTR statement summary was sent out prior to the meeting and all attendee's were happy with the content.
5. Social Secretary Report and Events Programme:
 - a. A file containing an updated list of events was sent out prior to the meeting.
 - b. BG is working on a run to be called Autumn Leaves which he hopes will take place on 19 Oct. **BG**
 - c. Some discussion took place about how folk register on the website. Issue resolved.
6. Membership Secretary report: MH reported that in the last month there are 2 additional WFTR members been notified by the Register.
7. AOB items.
 - a. TB reported that the Kempton Pumping Station had invited WFTR to a pumping day on 22 Sep. Noted.
 - b. GS & TB had engaged in a discussion over management of the website post AGM. TB confirmed he would be content to take on this task.
 - c. GS & BG engaged in a discussion about the management of WFTR images and their labelling. Agreed that GS and BG would exchange images to be labelled and put into folders. **GS & BG.**
 - d. GS stated that he believes there needs to be a training session for how to manage images for committee members. **GS**
8. Date of next meeting: 26 September at 1600hrs by Zoom.